

Clinton Community Library
5 Year Long Range Plan: 1/1/19 - 12/31/23
Approved 9/17/18

Updated by Long Term Planning Committee December 15, 2020 & 10/7/21& 9/15/2022

Library Mission Statement: The Clinton Community Library is the heart of the Town of Clinton Community. It serves as a community center, a sponsor of a variety of programs for all members of the community, a vehicle for accessing library materials and resources through the Mid-Hudson Library System (MHLS), and a learning center for children and adults.

Library Vision Statement: CCL will constantly/continually evolve to meet the dynamic needs of the community. The Library will be the first place community members turn to for resources, technical support, information and programs. The library will provide a sustainable, convenient, and up-to-date, accessible facility.

<p>Goal 1) <u>Programs and Services</u></p> <p>Determine what additional programs and services the Library should be offering.</p>	<p style="text-align: center;"><u>Objectives</u></p> <ul style="list-style-type: none"> - Determine community demand through mechanisms defined in Goal 6. - Determine space requirements, including downstairs and potential addition. - Determine resource requirements. - Determine staff requirements. - Determine cost. 	<p style="text-align: center;"><u>Progress Indicators/Status</u></p> <p>Patrons report satisfaction with current programs. Seem to be meeting community needs based on current attendance which continues to rise.</p> <p>Reconfiguring downstairs space to accommodate programming.10/21 Exploring possibility of an addition. 10/21</p> <p>Increased emphasis on youth programming.10/21</p> <p>Turnout for current programs is greater than space that we have. Presently using Town space and outdoor space to supplement.</p> <p>Staff hours added to cover programs when needed. Present levels of staffing sufficient. 10/21</p> <p>In response to the pandemic, Library pivoted to add more online and outdoor programming and services.</p> <p>Discussed completing assessment every 2-3 years. It would be especially helpful to get feedback from people who do not use the library regarding why they do not - perhaps having forms at Community Day or other large</p>

		<p>events could reach a broad audience. We also discussed hosting an annual discussion with a Program Liason Group, consisting of patrons who regularly attend our programs and can speak to what is working and areas of improvement. Carol will design a new survey for Jan 2023. 9/22</p>
<p>Goal 2) Facilities</p> <p>Maintain and improve existing facility.</p> <p>Improve access to services for patrons with disabilities.</p> <p>In cooperation with Town of Clinton, establish space as an emergency shelter.</p> <p>Amend existing lease to ensure a long term, secure lease that covers all current space.</p> <p>Assess if we need to expand library space.</p>	<p style="text-align: center;">Objectives</p> <p>- ___Identify and implement repairs and enhancements.</p> <ul style="list-style-type: none"> - Access to circulation desk. - Entrance ramp in front of building - Access to downstairs and determination of other capital project needs, e.g., bathroom - Adaptive equipment for hearing and sight - Book drop - Connect to Town complex generator. - Identify library role in the Town’s emergency shelter plan. - Secure a long-term lease at a nominal rent. - Delete early termination clause. - Do the space assessment. - Estimate costs and timeframe for completion. - Access to downstairs. 	<p style="text-align: center;">Progress Indicators/Status</p> <ul style="list-style-type: none"> -New paint / carpet completed & rearrangement of furniture: May 2019. -Funds for circulation desk included in 2021 budget. --Deferred to 2022. -Expect accessible entrance to be completed in 2022 - will be delayed. Getting new bids on 9/22. Waiting to address new circulation desk after ramp work is completed. 9/22. -Town approved for Ramp Grant via NYS (Didi Barrett’s office). Waiting since September 2020 for Town Supervisor to complete paperwork. -Waiting for lease renewal in order to pursue plans and construction grants. -Increased purchase of large print and audio books is addressing need. -Book drop acquired December 2019 - Complete. -Town of Clinton has no complex generator or emergency shelter plan. 10/21 Still needed 9/22 <p>Refer to Facility Plan for these items.</p> <ul style="list-style-type: none"> -Lease renewal being negotiated 10/21 -Termination clause removed from lease 2020. Still need updated long-term lease. Will discuss with Town Board in 2023. 9/22 -Established a capital fund account in 4Q 2020. In process 4Q 2020. -Consulted with an architect in 2021 ,delaying further actions until the accessible entrance is complete. Once entrance is complete, hopefully by Spring, 2023, we will need an estimate of new construction and will work with Fundraising to create a Capitol Improvement Campaign. Will also meet with Starr Library Board to hear how they are financing another expansion 9/22

<p>Develop a 414 Calendar to evaluate need for funding increase on a regular schedule.</p> <p>Goal 6) <u>Community Building</u></p> <p>Involve community and gather input to identify the Library’s role in the community.</p> <p>Establish a Friends Group to assist with programs and fundraising.</p>	<ul style="list-style-type: none"> - Develop a long-term budget to help determine when a funding increase is needed. - Maintain reliable financial support from taxpayers in the Town of Clinton to maintain and enhance library programs and services pursuant to this plan. - Conduct a patron survey. - Hold focus groups. - Invite feedback via newsletters. - Consult with other community organizations. - Determine the mission. - Recruit the members. 	<p>Ongoing via continued reaching out. Continuing to target individuals and bequests. Will need strong team to lead Capitol Improvement Campaign 9/22</p> <p>-5 yr. budget plan boeing developed. 10/21</p> <p>-In January 2021 will establish a 414 Committee, with the intention of going for a vote in November 2022.</p> <p>-414 Committee formed and working toward vote in 2022. 10/21</p> <ul style="list-style-type: none"> - Engaged patrons in the Turning Outward Community conversations. 10/21 <p>Ongoing work with a variety of community groups. 10/21</p> <p>Will work on surveys that solicit opinions from community as well as BOT and staff. 9/22</p> <p>4Q 2020: In progress. We have identified approximately 20 community members who have expressed interest.</p> <p>-Active Friends group formed 2021.</p> <p>Friends Group has been very helpful in the Book Sale. We will work to keep them engaged and recruit individuals who will take initiative on fundraising events. 9/22</p> <p style="text-align: right;">Approved 9/17/18; Updated August 2019 and December 2020</p>
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