



**CLINTON COMMUNITY LIBRARY BOARD OF TRUSTEES
MONTHLY MEETING AGENDA**

Monday, November 8, 2021 from 6:30pm – 7:30pm

Online meeting

<https://www.gotomeet.me/ClintonCommunityLibrary/november-board-of-trustees>

WELCOME/CALL TO ORDER – Johanna Whitton

ROLL CALL – Sue Ellen Fairbanks

MINUTES – Johanna Whitton

Vote to approve minutes from October 11, 2021 meeting

PUBLIC COMMENT

Clinton Town Board Liaison - Councilmember Michael Whitton (3 minutes)

DIRECTOR'S REPORT - Carol Bancroft (10 minutes)

COMMITTEE REPORTS

Finance – Justin Carroll (15 minutes)

Vote - October 2021 Financials

Review FY 2022 Budget

Governance – Kim Lewis (10 minutes)

New trustee applicant- Elisabeth Giglio

Discussion and Vote on policies:

1- [Collection Development Policy](#) (which includes the Library Loan Release Form and the Challenge of Materials Form)

2- [Conflict of Interest Policy](#) (which includes the Conflict of Interest and Ethics Certification)

3- [Library Use Policy](#)

4- [Freedom of Information Law Policy](#)

Discussion on policies:

5- [Gift Policy](#)

6- [Finance Policy](#)

Fundraising – Sue Ellen Fairbanks (5 minutes)

Election Raffle

Annual Appeal

Long Range Planning – Mary Pat Sternberg (5 minutes)

No Updates

414 Ad-Hoc Committee – Johanna Whitton (5 minutes)

Update on timeline

OLD BUSINESS

Library Lease

NEW BUSINESS

Succession planning in regards to - Johanna Whitton, Eliot Werner, Sue Ellen Fairbanks
New Open Meetings law policy - materials posted on website 24 hours prior to meetings

NEXT MEETING: Monday, December 13, 2021 at 6:30pm - meeting virtually

ADJOURNMENT