



## Clinton Community Library **COPIER AND COPYRIGHT POLICY**

### **COPYRIGHT**

The Clinton Community Library complies with federal copyright law (Title 17, U.S. Code). It is the intent of this law to protect the rights of copyright owners from unauthorized reproduction of their works. This includes works that have been fixed in any format, including print, audio, video, and computer file, whether or not those works have been published.

The law also recognizes the public benefit of allowing citizens to do limited copying from copyrighted works for educational purposes. Under the precepts of fair use (section 107), library patrons may copy or print parts of copyrighted works for limited, non-profit educational purposes. Copying that would replace or infringe upon a commercial sale of a copyrighted work (such as copying a work in its entirety, copying something for repeated use, or making exceedingly numerous copies of the same item) is forbidden.

### **COPIER/PRINTERS**

The Library provides a copier and networked printers for the convenience and lawful use by its patrons. The cost for photocopies and printed pages is 10 cents per page. In the event of paper jams, toner issues, or other malfunctions, Library staff will attempt to provide satisfactory assistance. While library staff members act in good faith, they cannot be liable for the acts of individual patrons using library materials or equipment. Beyond those stipulated by the law, the Library places no restrictions on the photocopying of library materials by patrons, except in cases where fragile materials may be damaged during the photocopying process.

Clinton Community Library is legally obliged to adhere to the copyright law. Signs advertising copyright restrictions are posted by the machines and patrons may be referred to the librarians for additional information. Patrons using public machines are liable for any infringement.

### **SCANNING**

The Library provides scanning services free of charge to its patrons. For the purpose of complying with copyright law, scanning documents will be treated the same way as photocopying or printing.

**Approved by the Clinton Community Library Board of Trustees on March 9, 2015.**

**Revised and approved by the Clinton Community Library Board of Trustees on June 14, 2021.**