



Clinton Community Library
Director's Report
May 2021

COVID-19 Update

- The adjustments to NYS Open Meetings Law to allow for online meetings have been extended until May 19th, 2021 by [Executive Order 202.102](#). There were no alterations to the provisions that allow for online open meetings, meetings still need to be accessible to the public, recorded and transcribed.
- MHLS has scheduled a [COVID-19 Briefing for Trustees on Thursday, May 13th at 2:00pm](#). Please register on their website.
- Occupancy Levels: Given that the [NY Forward guidance for libraries](#) of all types mentioned both retail and office classification, Rebekkah Smith Aldrich confirmed that the occupancy levels for those two categories are currently: Retail: 50% occupancy; Office: 50% occupancy moving to 75% on May 15. *Note: CCL's occupancy limit is 30 people.*

Funding/Fundraising

- We have received \$600.00 in memorial donations this year recognizing people who had been involved with CCL during their lives. All donations have been acknowledged, and families are notified on an on-going basis.
- I have reapplied for the NED grant that helps fund our *Optimistic Aging* programs. Notifications typically go out in late May/early June.
- I have submitted our Bullet Aid request letters to both Assemblymember Didi Barrett and Senator Sue Serino. For 2021, \$5M is available from the Senate and \$8M from the Assembly.
- 2020 Annual Appeal total as of 5/3/21: \$21,719

Staff

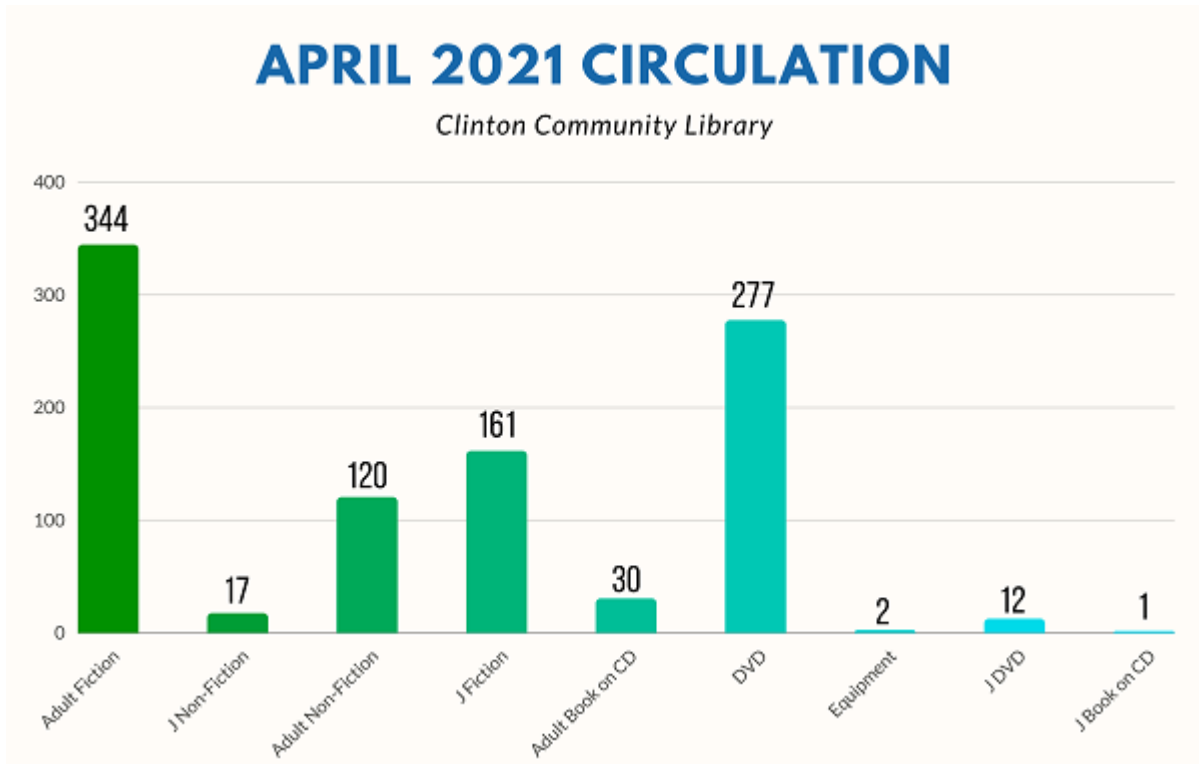
Our clerk Tracie will be out for 6-8 weeks with an injury. Tracie's shifts will be covered by Susan on Mondays and Tuesdays, by Eric on Thursdays, and by Jenny and me on Fridays.

Friends Group

The Friends have been coordinating with the Fundraising Committee on the Book Sale/Plant Sale. Nancy is enthusiastic about taking over tasks and working together for a successful event that we can hand off to the Friends next year. I have added a Friends Group page to our Website to spread the word.

Circulation & Statistics

Total April 2021 Physical Item Checkouts: 964



- Unique Overdrive Users with Checkouts: 89
- Overdrive eBook circulation: 207
- Overdrive eAudio: 105
- Overdrive eMagazine: 58
- Unique Hoopla Users: 65 (10 new in April)
- Hoopla Borrows (total): 79
- Kanopy: 45 plays

Wireless Usage: TBD

New library cards: 6

Programming (report submitted by Jenny Chin)

Total: 41 Programs / 589 Attendees

Adult Total: 28 Programs / 452 Attendees

- Virtual (live):
 - All-Level Yoga Online – 78
 - Chair Yoga Online – 43
 - Tai Chi Online – 257

- The Global Literature Book Club – 4
- Tea Time Book Club – 9
- Genealogy Workshop: Finding Your 300-Year-Old Grandma Using 21st Century Technology – 32
- Disability Rights Workshop – 3
- Watercolor Florals – 15
- Getting Started with Overdrive – 1
- Creating a Garden for Pollinators – 10

Patrons were very enthusiastic about the watercolor workshop with The Art Effect – it was a huge hit! (This is our first adult program with them.) Attendees ranged in skill level and everyone seemed to learn something new. The instructor was patient and encouraging, and came prepared with video recordings of her techniques. We plan on doing either more one-off programs in-person or a longer series of classes in the late summer or fall.

- Tech Help: 5
- Teen Total: 1 Program / 3 Attendees
- Virtual (live): Battle of the Books – 3

Children Total: 8 Programs / 69 Attendees

- In-Person
 - Gazebo Storytime -- 23



Happy families enjoying our first in-person Story Time of the year on April 20th.

- Virtual (live):
 - Virtual Field Trip: Maple Sugaring – 9
 - Virtual Field Trip: Climate Science, Part 1 – 10
- Virtual (recorded): Storytime Online – 129 (Minutes Viewed)
- Self-directed: Take & Make – 27

Technology

- One hot spot for patron lending has been ordered through Tech Soup. If there is demand, we will order another.

Mid-Hudson Library System

The Dutchess County Directors Association is exploring the idea of incorporating and forming a 501(c)3 organization. Benefits include giving us agency as a group to apply for grants, the ability to open a checking account to streamline finances, collecting dues to cover group expenses, Eases procedure for group purchases (such as CreativeBug), makes us more nimble to respond to grant opportunities, easier to coordinate events, and provides structure for the future. A director expressed concern with insurance and the ability to create an organization which will expose individual libraries to litigation. It was explained that as part of the formation of the organization, Directors & Officers Insurance would be obtained to protect each director individually from liability.

Trustee Resources

- MHLS has scheduled a [COVID-19 Briefing for Trustees on Thursday, May 13th at 2:00pm](#). Please register on their website.

The MHLS Trustee Education Series spring session begins in May! For complete program descriptions and to register for any of these 90-minute online workshops please visit the MHLS calendar.

- Trustee Essentials, Presented by Rebekkah Smith Aldrich, MHLS Executive Director Thursday, May 13th | 10:00-11:30 am, Tuesday, May 18th | 5:30-7:00 pm
- Core Values & Ethics, Presented by Rebekkah Smith Aldrich, MHLS Executive Director & Casey Conlin, MHLS Library Sustainability Coordinator
Tuesday, May 25th | 5:30-7:00 pm , Thursday, May 27th | 10:00-11:30am

Intermediate Level Workshops:

- Financial & Fiduciary Responsibility, Presented by Rebekkah Smith Aldrich, MHLS Executive Director
Tuesday, June 8th | 10:00-11:30 am
- Legal Issues: Open Meetings Law & Freedom of Information Law (FOIL), Presented by Kristin O'Neill, Assistant Director, Committee on Open Government
Tuesday, June 15th | 5:30-7:00 pm

Advanced Level Workshop:

- Seven Habits of Highly Effective Boards, Presented by Rebekkah Smith Aldrich, MHLS Executive Director & Casey Conlin, MHLS Library Sustainability Coordinator
Wednesday, June 23rd | 10:00-11:30 am

Respectfully submitted by Carol Bancroft, May 6, 2021