



CLINTON COMMUNITY LIBRARY MONTHLY BOARD OF TRUSTEES MEETING

MINUTES

Monday, March 8, 2021 from 6:30pm – 7:30pm

- Meeting conducted via teleconference due to the public health closure of the Library and the suspension of certain requirements of NYS Open Meeting Law during the Covid-19 pandemic.

WELCOME/CALL TO ORDER – by President Johanna Whitton at 6:33pm.

ROLL CALL – by Secretary Sue Ellen Fairbanks. Board members present are Johanna Whitton, Justin Carroll, Kim Lewis, Eliot Werner, Chris Johnson, Charlie Dykas, and Sue Ellen Fairbanks. Library director Carol Bancroft present and Town Board Liaison Michael Whitton present. Excused absence for Vice President Mary Pat Sternberg.

MINUTES – Johanna Whitton

Motion by Johanna to approve minutes from February 8, 2021 meeting, second by Chris. Approved unanimously.

PUBLIC COMMENTS

Clinton Town Board Liaison - Councilmember Michael Whitton:

Mike gave an update on the library lease renewal. He has spent a lot of time to make a good faith effort on how to split up the utility costs for buildings in the town complex, but there are many factors that make this difficult (even with help from Central Hudson). Thus he reached out to Dean Michael who is also part of this effort, and Dean suggested that Mike come up with a reasonable number. Mike emailed same to Town Board and suggested \$0 dollars per month for library utilities. He only received one response suggesting \$50 per month. Mike reported that he will keep working on this and try to come to a final resolution in executive session with the Town Board.

COMMITTEE REPORTS

Finance – report from Treasurer Justin Carroll:

February 2021 Financials – Vote – Motion by Justin to approve the February financial statements as sent out. Second by Charlie. Approved unanimously. Justin also reported that the \$115K came in from the town on March 5.

Audit/Financial Review – Per Justin, he is still looking at prices and firms for an audit/financial review. He received a quote of \$2500 from Grady CPA in Rhinebeck, who also works with Starr Library, and is talking with them on details.

Governance/Operations – Kim Lewis

Committees and Trustee guidelines - final document posted in Board Box and Board Teamroom.

Trustee Applicant update – one application was withdrawn. Currently no active applications.

Fundraising – Sue Ellen Fairbanks

Events Update: HPTA Read-a-thon in process to March 31 and doing well. Thank you to ALL the CCL Board Members and Director for making personal donations to this event. HPTA will donate all funds to the Clinton, Staatsburg, and Hyde Park libraries.

Book sale donations are coming in and being sorted. Date is June 10 – June 13.

Long Term Planning – Mary Pat Sternberg

No update

414 Ad-Hoc Committee - Johanna Whitton

Members: Johanna, Justin, Mary Pat, Kim, and Chris

Next steps: Virtual meeting to review use of Asana as a workflow/project management tool to layout milestones and track progress.

DIRECTOR'S REPORT from Carol Bancroft. See attached. Carol highlighted that the staff is no longer quarantining items returned. Circulation is up from last year. Hoopla is also gaining steam and patrons like it (for CCL patrons only).

The Friends Group is moving forward. Zack Snow volunteered to serve as the Secretary/Treasurer.

OLD BUSINESS

No old business

NEW BUSINESS

NYS 2020 Annual Report – Carol Bancroft: Per Carol report has been sent out for review.

Vote: Motion by Johanna to approve the 2020 NYS Annual Report. Second by Justin. Approved unanimously.

Next Meeting – Monday, April 12, 2021 at 6:30pm (Format TBD)

ADJOURNMENT – Motion by Eliot to adjourn at 7:12pm. Second by Chris. Approved unanimously.

APPROVED