

MINUTES
CLINTON COMMUNITY LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
Monday, May 11, 2020 - 6:30pm

- *Meeting conducted via teleconference due to the public health closure of the Library and the suspension of certain requirements of NYS Open Meeting Law during the "Covid 19" pandemic.*

WELCOME/CALL TO ORDER – at 6:34pm by President Matt Pfisterer

ROLL CALL – by Secretary Sue Ellen Fairbanks. In attendance: Library Director Carol Bancroft, Johanna Whitton, Matt Pfisterer, Mary Pat Sternberg, Chris Johnson, Justin Carroll, Kim Lewis, Tim Sullivan, Sue Ellen Fairbanks, Marion Auspitz. Also in attendance, Michael Whitton, Clinton Town Board Liaison.

MINUTES

Approval of Minutes of April 13, 2020. Motion by Johanna to approve. Second by Marion. Approved unanimously.

PUBLIC COMMENTS – Eliot Werner in attendance. No public comments.

Clinton Town Board Liaison - Councilman Michael Whitton – Developing a plan for reopening. Mary Pat has sent an email to Ray O, asking if library can use adjacent space in Town Hall, when and if needed to maintain social distancing in the library area.

COMMITTEE REPORTS:

Finance

- Johanna Whitton reporting. Motion to Approve April 2020 Financial Reports, second by Mary Pat. Approved unanimously.

Governance – Kim Lewis reporting. Motion by Kim to approve the appointment of Eliot Werner as a new Library Trustee, effective May 12, 2020. Second by Mary Pat. Approved unanimously. (May 11, 2020 is President Matt Pfisterer's last day on board).

Fundraising – Sue Ellen Fairbanks reporting. The team met on April 23. Minutes posted in board box. All scheduled events have been put on hold due to the current COVID-19 state of emergency and NY on Pause.

Operations – Matt reported no changes or updates.

Long Term Planning- Sue Ellen reported no updates. Carol has placed the approved plan on the board document drive, along with the policies.

Facilities – Mary Pat reporting. Committee met last week. Carol has drafted a reopening plan, and this continues to be a work in process. Ordering cleaning supplies and discussing new procedures with staff.

DIRECTOR'S REPORT

- Report attached. Reopening Plan is in process with guidance from MHLS.

OLD BUSINESS

- Federal Government Stimulus, ie Paycheck Protection Program was applied for and granted to library.

NEW BUSINESS

- Executive Committee Transition – Matt had announced at the end of 2019 that he would be resigning from the board. Matt reported that he is stepping down as President, effective May 11, 2020, and Mary Pat Sternberg as current Vice President will serve as library board president to December 31, 2020. Thank you to Matt for his MANY years of service to the Clinton Community Library.

ADJOURNMENT – Motion by Mary Pat at 7:14pm to adjourn. Second by Marion. Approved unanimously.

Next Meeting – Monday, June 15, 2020 (*Format TBD in accordance with State and County public health guidelines*)

APPROVED