

**MINUTES**  
**CLINTON COMMUNITY LIBRARY**  
**MONTHLY BOARD OF TRUSTEES MEETING**  
**Monday, February 10, 2020 - 6:30pm**

**WELCOME/CALL TO ORDER:** by VP Mary Pat Sternberg at 6:30pm.

**ROLL CALL:** by Secretary Sue Fairbanks. Trustees present Mary Pat Sternberg, Marion Auspitz, Kim Lewis, Tim Sullivan, Johanna Whitton, and Sue Fairbanks, and Library Director Carol Bancroft. Board President excused absence.

**MINUTES**

Approval of Minutes of January 13, 2020. Motion by Kim to accept and approve. Second by Marion. Approved unanimously.

**PUBLIC COMMENTS:** None

**Clinton Town Board Liaison** - Councilman Michael Whitton – excused absence

**COMMITTEE REPORTS:**

***Finance, presented by Johanna Whitton***

- *Motion to Approve January 2020 Financial Reports (VOTE)- Motion by Johanna, second by Mary Pat. Approved unanimously*
- *Review First Draft of Proposed Fund Balance Policy- discussed and will vote at next meeting.*

***Governance, presented by Kim Lewis***

- *Vote to Approve proposed changes to bylaws as presented 1-13-2020 and annotated by Kim. Motion by Tim to approve changes to Section 4 of bylaws. Second by Sue Fairbanks. Approved unanimously.*
- *Recommendations to Fill Board of Trustees Vacancies 2020 (MOVE TO EXECUTIVE SESSION at bottom of agenda).*

***Fundraising, presented by Sue Fairbanks. Save the dates:***

- *March 12-15 Book and Bake Sale*
- *March 21 Storytelling Event*
- *May16 Community appreciation event*

***Operations – no update***

***Long Term Planning – no update***

***Facilities, presented by Mary Pat Sternberg:***

- *Reviewed Facility Plan and Goals, and updated.*
- *Meeting with town to discuss lease renewal*
- *Contacting Lions for more adaptive books and magnifiers*

**DIRECTOR'S REPORT, presented by Carol Bancroft - Attached**

## **OLD BUSINESS**

- CCL Lease Renewal – meeting scheduled for February 18.

## **NEW BUSINESS**

- NYS 2019 Annual Report (**VOTE**) – Motion by Johanna to approve. Second by Mary Pat. Approved unanimously.

**EXECUTIVE SESSION** called by Mary Pat at 7:35pm to discuss employment and personnel. Out of executive session at 7:49pm. Kim will reach out to two candidates to join board in March to fill vacancies, and one to join in May when member resigns.

**ADJOURNMENT** – Motion by Sue Ellen at 7:50pm to adjourn, second by Tim. Approved unanimously.

**Next Meeting – Monday, March 9, 2020 at 6:30pm**

**Approved**