

MINUTES
CLINTON COMMUNITY LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
Monday, August 12, 2019 - 6:30pm

WELCOME/CALL TO ORDER – By Vice President Mary Pat Sternberg at 6:30 PM.

ROLL CALL – Performed by Secretary Sue Ellen Fairbanks. Present: Kim Lewis, Carol Bancroft, Zack Snow, Johanna Whitton, Tim Sullivan, Mary Pat Sternberg, Marion Auspitz. Matt Pfisterer excused absence due to family illness.

MINUTES

Approval of minutes of June 10, 2019. Motion to approve and accept by Sue. Second by Johanna. Approved unanimously; and Approval of minutes of July 6, 2019 Special Meeting. Motion to approve and accept by Zack. Second by Tim. Approved unanimously.

PUBLIC COMMENTS - None

Clinton Town Board Liaison - Councilman Michael Whitton. Mike reported that he spoke to Didi Barrett's office about grant for ramp. All paperwork is in, and grant has moved to the Ways and Means Committee. Also, Mike will measure lights in library and use website to try and find covers, for those that are missing.

COMMITTEE REPORTS:

Finance: Johanna reporting

- Monthly Financial Reports – Minutes of 7/18/19 and 8/8/18 attached. Motion by Zack to approve the June and July financial reports, second by Tim. Approved unanimously.

Governance: Zack Snow reporting

- Minutes attached. Presented results of annual board survey. Three areas of concentration were financial planning and need to continue with short and long term goals. Second was to continue cultivating community outreach. And third was the staffing of community events by the board, and need for a friends group to help out.

Fundraising: Sue Fairbanks reporting. June 22 car show was a success. Save the Date for Fall Book/Tag Sale on Sept. 21 and Election Day raffle. We are also selling raffle tickets for the HPTA Links for Literacy. Thank you to all for help and attendance.

Operations: Mary Pat covering for Matt Pfisterer.

- July 1, 2019 reviewed applications for Library Director position. As a result we would like to welcome Carol Bancroft as our Library Director, replacing Teresa who retired, and we all wish her good will in her new title at Clinton Community Library.

Long Term Planning: Sue Ellen Fairbanks reporting. Meeting held Tuesday June 25 to review and update plan. Input has been posted. This is a living document, so please send any needed changes to Sue. Updated plan attached.

Facilities: Mary Pat Sternberg reporting.

- Interior Painting/Carpeting Project – Complete and a great success. Came in below budget. Team continues to look at in-house projects for 2020, and will solicit input from Carol as new director. There is a current need for book cases in the children's area. A thank you goes out to Bill Dickett for repairing outlets. Also looking to take action to fix cracked window panes.

DIRECTOR'S REPORT: Carol Bancroft. See attached. Carol will begin process for a new staff member to work/focus on programming.

OLD BUSINESS

- *Car Show.* Discussed above, and team very happy with results.

NEW BUSINESS

- No new items.

ADJOURNMENT – Motion by Johanna at 7:30 PM to adjourn. Second by Marion. Approved unanimously.

Next Meeting – Monday September 9, 2019 6:30pm

DRAFT