

MINUTES
CLINTON COMMUNITY LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
Monday, March 11, 2019 6:30pm

- I. **WELCOME/CALL TO ORDER** – By President Matt Pfisterer at 6:34 PM.
- II. **ROLL CALL** – Performed by Board Secretary Sue Ellen Fairbanks. Present: Zack Snow, Matt Pfisterer, Johanna Whitton, Mary Pat Sternberg, Sue Ellen Fairbanks, Tim Sullivan, Kim Lewis, Teresa McGuirk, and Mike Whitton (town board liaison). Marion Auspitz excused absence.
- III. **MINUTES**
 - a. Approval of minutes of Feb. 11, 2019 – Motion to approve and accept minutes by Johanna, second by Mary Pat. Approved unanimously.
- IV. **PUBLIC COMMENTS** – None.
- V. **CORRESPONDENCE** – None.
- VI. **TOWN BOARD LIAISON REPORT** – Michael Whitton reporting – Mike reported that Didi Barrett Ways and Means committee received our grant application. They asked for some clarification and now it is on the way for approval. Secondly, per Mike, a proposal for lighting will be presented to the Town Board, to include the library broken lights.
- VII. **COMMITTEE REPORTS:**
 - a. *Finance Committee* – Johanna reporting. Minutes had a minor update and were resent. Motion by Johanna to approve the Feb. financial statements, second by Zack. Approved unanimously. Tim will join this committee going forward.
 - b. *Governance* – Zack reporting. Conflict of Interest policy review completed. Annual conflict of interest statements signed by all trustees and turned in to Teresa for filing.
 - c. *Fundraising* – Sue Ellen reporting. March 2 storytelling event to benefit PV Library was a success. 64 attended. Check sent. Now focus is on Book Sale to be held March 21-24. Sorting continues up to March 23. Also working on plan and invitation for June 1 celebration event.
 - d. *Operations* – Matt reporting. A committee meeting will be held to discuss job titles.
 - e. *Long Term Planning* – Chair Sue Ellen Fairbanks reporting. Our next meeting will be held in April, to review and update plan.
 - f. *Facilities* – Chair Mary Pat Sternberg reporting. Carpet estimates in. Carpet chosen and will contact local vendor for next steps. Would like to paint first, so 3-4 estimates are being sought. Rebekkah and Casey from MHLS came to library on March 4 to discuss short and long term facilities plan. Meeting documented.

VIII. **DIRECTOR'S REPORT** – from Teresa McGuirk, attached and in board box. Reviewed and discussed annual report. Motion by Mary Pat to accept annual report. Second by Tim. Approved unanimously. Also trustee training handouts distributed.

IX. **OLD BUSINESS**

- a. NYLA Advocacy Day. Per Matt this was a big success with more than 800 attending in Albany.
- b. 2020 census. Per Matt, this continues to stay on radar for libraries as they will be tagged for use in conducting census via computer/website.

X. **NEW BUSINESS –**

- a. None.

XI. **ADJOURNMENT** – Motion by Zack to adjourn at 7:31 PM, second by Johanna. Approved unanimously.

DATE OF NEXT MEETING: Monday, April 8, 2019 6:30pm.

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