

Director's Report October 15, 2018

Circulation: September 2018 circulation: 1,494 September circulation 2017: 1,719

Jan to Sept 2018 circulation: 13,661 Jan to Sept circulation 2017: 13,197

Interesting fun fact: All of our tv series on dvd have circulated at least once in the last 2 years.

Programs:

Our BOB team won 2nd place in the Battle of the Books competition. This is the highest Clinton has ever placed. Nice work, Carol!

Story Time has really grown thanks to the efforts of Susan and our volunteer Marie. In September we had 44 participants! Last September we had 0.

Tech help has also improved. We had 10 sessions in September. We have moved the teen tech person to sitting at the table to increase her visibility.

We held 27 adult programs in September with 297 participants. In 2017 there were 196 participants at 20 programs.

The schedule of programs continues to improve and grow. We have a staff that is working hard to make sure we are providing a variety of interesting, educational and entertaining events. They continue to strengthen advertising and promoting these programs.

We consider September a transition month, so we are very excited about the turnout we have had to the programs.

Director's News:

Clinton Community Library did receive it's Absolute Charter on the Board of Regents Meeting on September 18th. We should be receiving the actual document shortly.

The Midhudson Library System is honoring CCL with an outstanding achievement award for passing the 414. Barbara Burns, Carol and I will attend. Let me know if anyone else is attending. It's November 2 at Locust Grove in Poughkeepsie. The cost is \$25.

The Public Libraries section of NYLA recognizes and honors innovative and impactful programming in libraries throughout NYS. Barbara Burns completed most of the paperwork to apply for this award using our "Optimistic Aging" program. CCL was granted this award out of all the libraries in NYS. The Joseph F. Shubert Library Excellence award is presented at the Friday night banquet at the NYLA conference in Rochester. The award consists of a plaque for the library and a cash prize of \$1000. (The application had to go through NYSED).

The committee was very excited about the quality of the application and the fact that we had just been granted the Absolute Charter.

Camp Ramapo for Children is also honoring Clinton Community Library and Staff as their partner of the year. I don't have details but it was suggested that the date they were talking about was some time in November, but I don't have any details.

The book sale needs to be packed up. The Mason's are having a dinner in the downstairs space on October 25th.

We received a memo from Ray Oberley directing the library to pay the County Chargeback Fee. At the Dutchess Director's meeting last week I was advised not to pay it. This stems from the wording in the 414 law. CCL is not the taxing authority; the Town of Clinton is. The fee is \$47.59.

CCL received the check from the HPTA golf tournament in the amount of \$1850.

We have had an increasing number of circulation mistakes and issues. Items are leaving the library not checked out or they are not getting checked in properly. I have spoken to the staff and asked them to double check any large transactions to make sure they are being picked up by the system correctly, before a patron leaves the library. I have also directed the staff to not do the extra Inter-Library Loan list, and to keep the book piles to a minimum. We are also going to rearrange the circulation area to try to alleviate items getting mixed up.

Staff/ Staff Development:

Carol attended a training on Social Media.

Susan listened to a webinar enhancing Story Times.

Carol attended a workshop on new elements to the Sierra Circulation System.

Mary has solicited items from local businesses for the Election Day Raffle. At this point she has done all she can do with the time she has available. I have a list in the library if the Board has any input and can help bring the raffle together. We will start selling raffle tickets on October 29th.

Please feel free to remind me or nudge me if you believe I haven't taken action on committee directives. I am trying to deal with space issues on my corner desk and it's doesn't always work out. Thanks for understanding and supporting me!

Respectfully submitted,

Teresa McGuirk