

Director's Report  
May 14, 2018

**Circulation:** Last April we circulated 1094 items.

## CIRCULATION ACTIVITY by STAT GROUP (Apr 18)

718

ANNUAL RPT	CHKOUTS	CHKINS	RENEWALS	ITEMS CIRC	HOLDS	HI/RECLL	TOTAL #	PERCENT
FICTION	164	167	18	182	1	0	350	26.2%
NON-FICTION	82	68	21	103	1	0	172	12.9%
JUV-FICTION	81	113	3	84	0	0	197	14.7%
JUV-NON-FIC	20	23	0	20	0	0	43	3.2%
SOUNDRECORDING	23	27	7	30	0	0	57	4.3%
VIDEORECORDING	176	179	16	192	1	0	372	27.8%
EQUIP/REALIA	2	1	0	2	0	0	3	0.2%
J-VIDEO	8	9	0	8	0	0	17	1.3%
J-AUDIO	2	2	0	2	0	0	4	0.3%
No Code	0	0	0	0	122	0	122	9.1%
<b>Total</b>	<b>558</b>	<b>589</b>	<b>65</b>	<b>623</b>	<b>125</b>	<b>0</b>	<b>1,337</b>	<b>100.0%</b>

**Programming:** Total Programs held in April: 40      Total Program Attendees: 443

Highlight from April: We had a second successful "Science Saturday" with 11 teens. Susan goes out of her way to call people and remind them and asks everyone she sees if they know people that might be interested in our programs. This has kept Story time alive as well. The next Science Saturday is in June.

Our April lunch and learn, the "History of the Blues" with Peter Muir, was cosponsored with the Clinton Historical Society. We used their space because they have a player piano and saved us from having to rent one. We did pay for it to be tuned. We received many compliments from the 44 people who were happy they attended.

In April we also hosted our first Contra Dance. 60 people joined the fun and danced the night away! The caller could not believe this was our first dance. She complimented our event's organization and enthusiasm. Many people also said we had the best snack table! We had many people help out with this event to make it such a success. David Atcher did most of the organizing with the sound and the caller and the musicians. The musicians have been taking posters with them to other dances in the region so it was well advertised. Thanks to the Board members for providing snacks and organizing them as well as helping with set-up, and hanging around for the clean-up. It was a team effort that really made it worthwhile. We collect an admission fee to help off-set the cost.

Planning for summer programs has kept the staff very busy. We will be adding Zumba to our Saturday schedule as well as a beginning Chair Yoga class for June. The library will officially launch its Summer Reading program in June. Friday June 29<sup>th</sup> will be our first concert of the season and on Saturday June 30<sup>th</sup> we will host a family Raptor program. The theme for the summer is "Library's Rock". (They sure do!)

We are still working on partnering with the summer camp for use of the library and the spaces for rainy days, as well as a teen program for the kids that aged out of the regular day camp. It would be half days for two weeks, then they would be bussed to the rec park. They would be charged a fee to cover some of this cost, but we may have to add a person to conduct the program if we can't manage it with the staff we have. We will be finalizing this in the next two weeks.

**Staff:** All is well. (Thankfully!!) Paychex is working out for them. No issues to report at this time....

### **Director's Desk:**

**Grants:** Berkshire Taconic grant was submitted for the Optimistic Aging Program. We usually hear results in June. I had requested a grant of \$1500.00 from the Elizabeth C. Davis Memorial Fund. Assemblymember Barrett's money for summer reading support is at Mid-Hudson and just required a minor piece of paperwork which has been submitted. The library is expected to receive \$965.69. There are two other grants that we might want to consider. Priority is given to organizations in Rhinebeck.

**Training:** Carol and I attended a workshop at Mid-Hudson on "Project Outcome". It's a project put together by the Public Library Association. The workshop was a training on how to implement it in our library. It is a survey and data collection platform. Carol and I are going to begin using the preinstalled surveys to gather data on our Optimistic Aging Program.

**Purchase:** A new sound system has been purchased. Wayne Chadwell and David Atcher worked together to make a recommendation to me about his purchase to be used for music performances. (Wayne has been using his own system for Open Mic for two years. Contra dancing requires a system, which was borrowed) The total cost 1201.58. There were some pieces ordered from Amazon at \$166.60 and \$1034.98 from Music Friends. I didn't realize it at the time but technically our purchasing policy requires prior Board approval for a project over \$1000.00. Since there wasn't one piece over that amount it didn't really occur to me until the final total from Music Friends. I know that David and Wayne researched the cost and we also looked for other pieces from people we all knew, so I was confident the pricing was competitive. Attached are some comparative pricing information as well as the full quote from Musician's Friend.com. I took a sampling of equipment because I believed that Wayne had already secured the best pricing. If there are any other questions I will pursue it as directed by the Board of Trustees.

Respectfully submitted,

Teresa McGuirk, Director

Clinton Community Library