

Director's Report January 8, 2018

Programs: In December, 304 people participated in 34 programs. Story time on Tuesday mornings is gaining participants. The Gingerbread house building and the Noon Year's Eve programs were popular programs in December for children and families. On December 9th, the Clinton Volunteer Fire Company partnered with the library for a holiday craft and visit from Santa. The weather did not cooperate so visitors to Santa were less than expected.

Open Mic had to be cancelled in December due to the weather. The "lunch and learn" in December topic was FDR's Fireside Chats with Jeff Urban. It was really a positive program with lunch ordered from Jeannie Bean's. The exercise programs are well worth continuing. Meditation will be discontinued until the spring. Several participants travel south for the winter.

Our calendar is already filling up for 2018. A new program we will be undertaking in March, April and May is Contra dancing. There is a local resident that is putting this together with us. Also, we are working on scheduling "lunch and learn" for every month instead of every other month. On January 25th, we have Sally Kiel presenting on female aviators of WWII. We have financial programs coming up and are working on adding more art and creative experiences in the spring, as well as continuing the exercise programs.

We are looking into a new calendar program that would allow patrons to register for programs right from the online calendar.

Staff: The staff have been evaluated. I would like the Board to approve salary increases recommended by the Operations Committee in the near future.

The staff will participate in a training by a member of the Mid-Hudson staff to assist us in creating improvements in customer service and operations.

I have encouraged the staff to participate in webinars reviewing the use of the database resources that are available to our patrons. It is a goal for the staff this year to improve our ability to assist patrons with these.

I haven't hired the teen geek yet that we approved last meeting. It is my intention to do that soon.

Director's Schedule/Actions: I attended a budget and finance workshop at Mid-Hudson. It was very worthwhile and I have had a chance to look at the resources that were recommended online. This will be a great resource as we move to continue to improve our financial practices and policies.

www.pls-net.org/budgetandfinance is the url for the workshop materials.

I applied for the Stewart's Holiday Match grant to support the Battle of the Books team, children's collection materials and a new computer. (\$1300) We will not receive anything until March 2018. Last year we received \$750.

Friday, January 12 is the Dutchess Director's meeting in Staatsburg.

The annual report will be due in February. I have signed up for a workshop for assistance on January 25th.

The follow-up paperwork on the Northeast Dutchess Fund grant will be due by Feb 5th.

Better World Books is not going to continue our contract. They want us to prescreen our books before we send them. This will be too tedious and require too much time to make it worth it. There is a bin I can use outside the Mid-Hudson Library System building.

We will be changing arrangements with Camp Ramapo staff assistants. Nikki will only be working on Fridays. I am still looking at other projects they could assist us with and am considering whether or not I will add another assistant to help us out.

A newsletter is underway. We are looking to have it mailed out by the week of the 22nd.

We have received over \$3,000 in end of year donations. I am sending out acknowledgements. Who will keep track of this data with me? When are we going to do an official annual appeal?

Family paid leave is now mandatory. We will need to decide how we want to proceed with this benefit.

Rebekkah Smith-Aldrich has submitted a report to the Division of Library Development to inform them of all the progress that has been made on behalf of the Clinton Community Library. This is a first step toward asking them to consider giving us a permanent charter.

Respectfully submitted,

Teresa McGuirk