

MINUTES
CLINTON COMMUNITY LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
Monday, March 12, 2108 6:30pm

- I. **WELCOME/CALL TO ORDER** at 6:32 PM by Matt Pfisterer, Board President.
- II. **ROLL CALL.** Performed by Board Secretary Sue Ellen Fairbanks. Present: Matt Pfisterer, Mary Pat Sternberg, Zachary Snow, Sue Ellen Fairbanks, Johanna Whitton, Marion Auspitz, Teresa McGuirk.
 - a. Mike Whitton - Town Board Liaison
 - b. Public - None
- III. **MINUTES**
 - a. *Motion to Accept minutes of February 12, 2018, by Johanna Whitton, Second by Zachary Snow. Approved unanimously.*
 - b. *Motion to accept Agenda by M. Pfisterer, Second by J. Whitton. Approved unanimously.*
- IV. **PUBLIC COMMENTS.** None
- V. **CORRESPONDENCE.** None
- VI. **COMMITTEE REPORTS:**
 - a. *Finance Committee. Chair Zack Snow reporting. New bookkeeper is coming on board. Payroll has been met. Committee did not meet this month due to weather.*
 - b. *Governance: Chair Zack Snow reporting. No updates for this month.*
 - c. *Fundraising. Chair J. Whitton reporting. Book Sale on Feb. 22 to 25 is complete and was a success. All remaining books have been boxed and sent off. Trustee and volunteer coverage was great. Also, March 17 will be Trustee in Library from 10 AM to Noon. Light refreshments will be provided. All trustees will plan to stop by.*
 - d. *Operations. No updates.*
 - e. *Long Term Planning. Chair S. Fairbanks reporting. Team met on Feb. 26 and March 12. In process of updating the Long Range Plan with last years accomplishments and next years goals.*
 - f. *Facilities. Chair Mary Pat Sternberg reporting. Several meetings have been held with Town Board Liaison Mike Whitton and Town Clerk Carol Mackin. Report attached.*
 - g. *Development Committee. Chair Marion Auspitz reporting. Team is starting a Wish List of items needed, so Grants can be applied for.*
- VII. **DIRECTOR'S REPORT** from Teresa McGuirk (attached).
- VIII. **Town Board Liaison Report** from Mike Whitton.

- a. Amended Lease Agreement. Motion by Mary Pat Sternberg and second by Marion Auspitz, for Mike to take amended lease agreement before the Town Board on Tuesday March 13. Approved unanimously.

IX. **OLD BUSINESS**

- a. Permanent Charter Application. Per Teresa this is in process. First step is to review the old charter, and then move forward.
- b. NYLA Advocacy Day. Matt attended and said it went well and is always informative to speak with elected officials. Reminded folks to go to NYLA.com advocacy link, and put in your zip code, and make comments.

X. **NEW BUSINESS**

- a. Trustee Emeritus Status. Matt explained the process of how an individual could be nominated after they have left the board. Will revisit in Summer 2018.

- XI. **ADJOURNMENT** of the meeting at 7:35 PM. Motion by Mary Pat Sternberg, second by Johanna Whitton. Approved unanimously.

DATE OF NEXT MEETING: Monday, April 9, 2018 6:30pm