

MINUTES
CLINTON COMMUNITY LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
Monday, February 12, 2108 6:30pm

- I. **WELCOME/CALL TO ORDER** at 6:31 PM by Matt Pfisterer, Board President.
- II. **ROLL CALL.** Present: Matt Pfisterer, Mary Pat Sternberg, Zack Snow, Sue Ellen Fairbanks, Johanna Whitton, Marion Auspitz, Teresa McGuirk.
 - a. Mike Whitton - Town Board Liason
 - b. Public - None
- III. **MINUTES**
 - a. *Motion to Accept minutes of January 8, 2018, by Matt Pfisterer, Second by S Fairbanks. Approved unanimously.*
 - b. *Motion to accept Agenda by M. Pfisterer, Second by J. Whitton. Approved unanimously.*
- IV. **PUBLIC COMMENTS.** None
- V. **CORRESPONDENCE.** None
- VI. **COMMITTEE REPORTS:**
 - a. *Finance Committee. Chair Zack Snow reporting. Motion by Zack to approve the Financial Statements of Dec 2017 and Jan 2018. Second by MP Sternberg. Approved unanimously. Second motion by Zack Snow to approve the corrected Budget for 2018. Second by J Whitton. Approved unanimously.*
 - b. *Governance: Motion by Zack Snow to approve the Public Comment Policy, Second by S Fairbanks. Approved unanimously.*
 - c. *Fundraising. Chair J. Whitton reporting. Focus is on Book Sale on Feb. 22 to 25. Ensure we have trustee and volunteer coverage on all shifts. Also, March 17 will be Trustee in Library from 10 AM to Noon. SFairbanks and JWhitton plan to be at CCL. Light refreshments will be provided. Other trustees welcome.*
 - d. *Operations. No updates.*
 - e. *Long Term Planning. Chair S. Fairbanks reporting. First meeting will be Monday February 26, 2018 at 4 PM at the Library. First order of business is to review and update the existing plan.*
 - f. *Facilities. Chair Mary Pat Sternberg reporting. Several meetings have been held with Town Board Liason Mike Whitton and Town Clerk Carol Mackin. Several small items brought to their attention are being worked on and fixed. Secondly, the team is looking at space planning and furniture.*
 - g. *Development Committee. Chair is Marion Auspitz. Team is just forming and has not yet met.*
- VII. **DIRECTOR'S REPORT** from Teresa McGuirk (attached).

- VIII. **Town Board Liason** Report from Mike Whitton. Discussed priorities and will speak at town board meeting on behalf of Library on Tuesday Feb. 13.
- IX. **OLD BUSINESS**
- a. 2018 Organizational Update. Two meetings held and this is complete.
- X. **NEW BUSINESS**
- a. Permanent Charter Application - Teresa will begin to investigate with Rebecca from MHLS.
 - b. Annual Report (VOTE) - Motion by Zack Snow to approve the annual report draft that Teresa sent out. Second by Mary Pat. *Approved unanimously.*
 - c. NYLA Advocacy Day - Matt reminded everyone that the date is Wednesday Feb 28, and there will be several busses from Hudson Valley to Albany, to promote Libraries to our elected officials.
- XI. **EXECUTIVE SESSION.** At 7:34 PM, Mary Pat Sternberg made a motion to go into executive session to discuss personnel item. Second by SFairbanks. Item was discussed. Zack Snow made a motion at 7:50 PM to exit executive session, second by SFairbanks. Approved unanimously.
- XII. **ADJOURNMENT** of the meeting at 7:51 PM by President Matt Pfisterer.

DATE OF NEXT MEETING: Monday, March 12, 2018 6:30pm