

Present: Sue Ellen Fairbanks, Matt Pfisterer, Zachary Snow, Mary Pat Sternberg, Johanna Whitton, T. McGuirk, Eliot Werner (Town Board)

Community: None.

TOPIC	DISCUSSION
<p>1) Welcome Approval of Agenda Approval of Minutes 2018 Board Calendar</p>	<p>Agenda 1/8/18: No discussion. Minutes 12/11/17: No discussion. Review current (+2) at each meeting.</p>
<p>2) Community Speak</p>	<p>Per Eliot, the next Town Board Meeting is Tuesday January 9, 2018. Swearing in ceremony is at 6 PM. Town Board meeting at 6:30 PM.</p>
<p>3) Financial Report (Attached) <u>Finance Statements</u> (Attached)</p>	<p>One copy of Financial Statements will be available at each BOT meeting. Additional packets will be made available upon request. Committee was not able to meet in January, due to weather. P&L YTD Statement- December 2017 P&L Budget vs. Actual Statement – December 2017 Balance Sheet – December 2017</p> <p>Library is waiting on the 4Q 2017 payment from Town: \$13.7K. Eliot will check with Kim on this Tuesday Jan. 9, and get back to Teresa.</p> <p>Zack suggested another Finance meeting in January, all agreed.</p>
<p>4) Library Director Report (Attached)</p>	<p>Discussed Family Paid Leave. All will review and a motion to approve allocation will be held in February.</p>
<p>5) Governance</p>	<p>Review and sign Annual Conflict of Interest Statements.</p> <p>Revision of trustee application is complete, and posted to CCL bulletin board and website.</p> <p>Annual review of by-laws continues and in process.</p>

6) Fund Raising Comm.	Book sale is Feb 22 to Feb 25. Will include preview night Thursday and open sale hours Fri, Sat, Sunday. Volunteers are needed. Johanna will send out
7) Operations	<p>Quarterly report to Town of Clinton (in process) – Matt.</p> <p>Request for Executive Session at 7:26 PM to discuss 2018 salary schedule.</p>
8) Long Term Planning	New committee, working to organize. Sue Ellen will call a committee Meeting. Objective: prepare and monitor long term plan.
9) Facilities and Development	<p>New committees, working to organize.</p> <p>Facilities: Ensure compliance and maintenance.</p> <p>Development: Pursue grants, and develop messaging strategy.</p>
10) Town Board Liaison	Per Eliot, the next Town Board Meeting is Tuesday January 9, 2018. Swearing in ceremony is at 6 PM. Town Board meeting at 6:30 PM.
11) Community Speak	None.
12) Adjournment	The President reminded trustees to send their reports for the next BOT meeting to the Board box prior to the meeting.

Minutes and attachments from this and previous meetings are available on line and in the Library.
The next meeting of the Board of Trustees is February 12, 2018 at 6:30 pm in the Library. All members of the community are welcome to attend.