



# CLINTON COMMUNITY LIBRARY

## BOARD OF TRUSTEES MEETING – January 8, 2018 AGENDA

Draft 1

TOPIC		PROPOSED PROCESS	RELEVANT INFO
1) <b>Welcome</b> (Matt) <b>Meeting Agenda</b> 1/8/18 <b>Minutes</b> of 12/11/17 <b>2018 Board Calendar</b>	2 Minutes	Identify priorities missing in this meeting's agenda. <b>Motion</b> to Accept, or Amend and Accept. Discussion of 12/11/17 Minutes. <b>Motion</b> to Accept, or Amend and Accept.	Agenda 1/8/18 Minutes 12/11/17 (Board Box 12/12/17) Meetings Calendar (Goggle Drive) 2018 BOT Calendar (Google Drive)
2) <b>Community Speak</b>	5 Minutes		
3) <b>Financial Report</b> Leader: Zack	5 Minutes	<b>Motion</b> to Approve Financial Statements.	Minutes, Statements, Budget (Board Box)
4) <b>Library Director Report</b>	5 Minutes		Director Report (Board Box)
5) <b>Governance</b> Leader: Zack	5 Minutes		Conflict of Interest Certifications (hardcopy)
6) <b>Fund Raising Comm.</b> Leader: Mary Pat -> Johanna	5 Minutes		- Annual Appeal discussion at Jan. 11 Org Meeting -Book Sale in February?
7) <b>Operations</b> Leader: Matt	5 Minutes		Quarterly Report to Town of Clinton
8) <b>Long Term Planning</b> Leader: Sue Ellen	2 Minutes	Prepare and Monitor long term plan	New Committee (KO at Jan. 11 Org Meeting)
9) <b>Facilities and Development</b> Leader: Sue Ellen	2 Minutes	Ensure compliance & maintenance (Chair: Mary Pat) Pursue grants and develop messaging strategy (Marion)	New Committees (Discuss at Jan. 11 Org Meeting)
10) <b>Town Board Liaison</b>	5 Minutes		
11) <b>Community Speak</b>	5 Minutes		
12) <b>Adjournment</b>			

All reports are available in the Library and on the Library website. Minutes from previous meetings are similarly available in the Library and on line. The next Trustee meeting is Monday, February 12 at 6:30 pm in the Library. All members of the community are welcome to attend.