

Clinton Community Library, Inc
Profit & Loss Budget vs. Actual
 January through December 2016

	<u>Jan - Dec 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
Contributed support			
Donations			
Donations General			
Craft Material Donations	94.00		
HPTA Golf Outing Raffle	2,050.00		
New York Times	158.20		
Donations General - Other	1,474.55		
Total Donations General	<u>3,776.75</u>		
Total Donations	3,776.75		
Grants			
Agnes Varis Charitable Trust	25,000.00		
Berkshire Taconic Comm Fdn			
Northern Dutchess Fund	1,600.00		
Total Berkshire Taconic Comm Fdn	<u>1,600.00</u>		
Community Fdn for DC			
Elizabeth C. Davis Memorial Fun	1,500.00		
Teahan Memorial Fund	449.99		
Total Community Fdn for DC	<u>1,949.99</u>		
Government Grants			
State grants			
Legislative	4,000.00		
Total State grants	<u>4,000.00</u>		
Total Government Grants	4,000.00		
Local government grants			
Town of Clinton	54,884.00	54,884.00	0.00
Total Local government grants	<u>54,884.00</u>	<u>54,884.00</u>	<u>0.00</u>
Mid Hudson			
Ecommerce	142.18		
Local Lib Service Aid (LLSA)	1,404.00	1,200.00	204.00
Outreach Mini Grant	1,200.00		
Total Mid Hudson	<u>2,746.18</u>	<u>1,200.00</u>	<u>1,546.18</u>
Stewarts Holiday Match	750.00		
Total Grants	<u>90,930.17</u>	<u>56,084.00</u>	<u>34,846.17</u>
Total Contributed support	94,706.92	56,084.00	38,622.92
Earned revenues			
Community Fundraising Income			
Annual Appeal			
IBM Matching Funds	225.00		
Annual Appeal - Other	7,325.00	15,000.00	-7,675.00

	Jan - Dec 16	Budget	\$ Over Budget
Total Annual Appeal	7,550.00	15,000.00	-7,450.00
Annual Book Sale	1,814.25		
Wine Tasting	555.00		
Community Fundraising Income - Other	0.00	28,767.00	-28,767.00
Total Community Fundraising Income	9,919.25	43,767.00	-33,847.75
Total Earned revenues	9,919.25	43,767.00	-33,847.75
Insurance Dividend Earnings	0.00	350.00	-350.00
Interest-savings/short-term inv	7.19		
Library Charges			
Copier Fees	108.00		
Fax Fees	40.25		
Fines	1,081.26		
replacement fee	123.98		
Library Charges - Other	0.00	1,200.00	-1,200.00
Total Library Charges	1,353.49	1,200.00	153.49
Other Revenue			
"In House" Book Sales	148.00		
Miscellaneous revenue	96.16		
Reimbursements	50.00		
Total Other Revenue	294.16		
Programming Income			
Babysitting Class	70.25		
Battle of the Books			
Bake Sale	336.54		
Total Battle of the Books	336.54		
Election Day	606.00		
Total Programming Income	1,012.79		
Rebate			
Amazon Smile	29.05		
Good Search	15.41		
Total Rebate	44.46		
Total Income	107,338.26	101,401.00	5,937.26
Expense			
Accounting fees	410.00	400.00	10.00
Book Purchases			
Adult Audio Books on CD	119.78		
Adult Fiction	841.98		
Adult Non-Fiction	344.19		
Children Fiction	4.00		
DVD - Adult	832.94		
DVD - Children	55.57		
Juvenile Fiction	121.44		
Juveniler NF	150.21		
Magazines	29.97		

	<u>Jan - Dec 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Newspapers	1,026.83		
Young Adult Fiction	151.37		
Young Adult Non-Fiction	706.50		
Book Purchases - Other	-4,384.78	6,000.00	-10,384.78
Total Book Purchases	<u>0.00</u>	<u>6,000.00</u>	<u>-6,000.00</u>
Building Maintenance/Expenses			
Cleaning Service	50.00		
Keys	81.00		
Painting	74.07		
Building Maintenance/Expenses - Other	33.44	1,000.00	-966.56
Total Building Maintenance/Expenses	<u>238.51</u>	<u>1,000.00</u>	<u>-761.49</u>
Depreciation expenses	4,191.00		
Fundraising/Special Programs			
Community Fundraising			
Annual Appeal			
Mailing Supplies	1,215.00		
Postage	778.45		
Total Annual Appeal	<u>1,993.45</u>		
Annual Meeting	0.00	200.00	-200.00
Wine Tasting	93.34		
Total Community Fundraising	<u>2,086.79</u>	<u>200.00</u>	<u>1,886.79</u>
Programming			
Adult Coloring	55.36		
Art Bus	200.00		
Battle of the Books			
Books	213.76		
T-Shirts	46.75		
Battle of the Books - Other	29.68		
Total Battle of the Books	<u>290.19</u>		
Board Game Night	6.99		
Celtic Night	100.00		
Children's Programming supplies	99.99		
Concert Series	2,008.60		
Easter Egg Hunt	51.75		
Fall Wreath Class	147.22		
Gingerbread House Making	96.58		
Movie Night	38.11		
Open Mike	150.29		
Optimistic Aging			
Collection Materials	143.90		
Elders Drum Project	525.00		
Lunch & Learn	50.00		
Tai Chi	540.00		
Yoga	40.00		

	<u>Jan - Dec 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total Optimistic Aging	1,298.90		
Summer Reading Program			
Animal Embassy LLC	375.00		
Drum to the Beat	400.00		
Summer Camp	19.50	1,000.00	-980.50
Violin Recital	200.00		
Summer Reading Program - Other	451.40	500.00	-48.60
Total Summer Reading Program	1,445.90	1,500.00	-54.10
Women's Self Defense Class	300.00		
Programming - Other	0.00	5,000.00	-5,000.00
Total Programming	6,289.88	6,500.00	-210.12
Total Fundraising/Special Programs	8,376.67	6,700.00	1,676.67
Insurance expenses			
Commercial Package	3,737.19		
Installment Fee	40.00		
Umbrella Policy	1,467.08		
Insurance expenses - Other	0.00	4,000.00	-4,000.00
Total Insurance expenses	5,244.27	4,000.00	1,244.27
Membership dues - organization	0.00	400.00	-400.00
Membership Fees			
Amazon Prime	106.92		
Clinton Business Association	14.58		
Total Membership Fees	121.50		
MHLS Services			
Chilton's Auto Repair	14.20		
Deep Freeze Licenses	150.00		
GALE Testing	44.65		
General Aseessment Fee	1,000.02		
Holds/Delivery Fee	1,494.18		
LyndaPro	195.00		
Mango Languages	59.19		
Movie Licensing	231.00		
NYLA Membership	63.75		
Overdrive	197.19		
Sierra Fee - General	867.84		
Sierra Hosting Fee	52.26		
Tech Support	150.00		
Tumble Books	111.72		
Web Maintenance	250.00		
MHLS Services - Other	0.00	4,200.00	-4,200.00
Total MHLS Services	4,881.00	4,200.00	681.00
Personnel Expenses			
Payroll Expenses			
Insurance - Employee Related			

	<u>Jan - Dec 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
NY Disability	135.59		
Workers Comp	807.73		
Total Insurance - Employee Related	943.32		
Payroll Expenses - Other	59,546.75		
Total Payroll Expenses	60,490.07		
Salaries & Wages	0.00	68,700.00	-68,700.00
Social Security & Medicare Tax	4,551.77		
Total Personnel Expenses	65,041.84	68,700.00	-3,658.16
Postage, shipping, delivery	497.62		
Rent	1.00	1.00	0.00
Software Expense	87.00		
Staff development	0.00	500.00	-500.00
Supplies			
Computer Expenses			
Printer	20.98		
Projector	20.00		
Toner	724.65		
Computer Expenses - Other	0.00	3,000.00	-3,000.00
Total Computer Expenses	765.63	3,000.00	-2,234.37
Folding tables	20.63		
Hospitality	97.31		
Library Signs	105.00		
Office Supplies	1,052.93		
Processing Supplies	293.15		
Program Supplies	664.71		
Projector Screen	50.00		
Supplies - Other	188.65	3,500.00	-3,311.35
Total Supplies	3,238.01	6,500.00	-3,261.99
Sustainability Expenses			
Library Bags	136.28		
Newsletter			
Postage	956.40		
Underwriting	-500.00		
Newsletter - Other	2,004.59		
Total Newsletter	2,460.99		
Open House Event	715.07		
Sustainability Expenses - Other	0.00	3,000.00	-3,000.00
Total Sustainability Expenses	3,312.34	3,000.00	312.34
Total Expense	95,640.76	101,401.00	-5,760.24
Net Ordinary Income	11,697.50	0.00	11,697.50
Net Income	11,697.50	0.00	11,697.50

Clinton Community Library, Inc
Profit & Loss Budget vs. Actual
 January through December 2016

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 04/30/2017
 Cash Basis

	<u><u>% of Budget</u></u>
Ordinary Income/Expense	
Income	
Contributed support	
Donations	
Donations General	
Craft Material Donations	
HPTA Golf Outing Raffle	
New York Times	
Donations General - Other	
Total Donations General	
Total Donations	
Grants	
Agnes Varis Charitable Trust	
Berkshire Taconic Comm Fdn	
Northern Dutchess Fund	
Total Berkshire Taconic Comm Fdn	
Community Fdn for DC	
Elizabeth C. Davis Memorial Fun	
Teahan Memorial Fund	
Total Community Fdn for DC	
Government Grants	
State grants	
Legislative	
Total State grants	
Total Government Grants	
Local government grants	
Town of Clinton	100.0%
Total Local government grants	<u>100.0%</u>
Mid Hudson	
Ecommerce	
Local Lib Service Aid (LLSA)	117.0%
Outreach Mini Grant	
Total Mid Hudson	<u>228.85%</u>
Stewarts Holiday Match	
Total Grants	<u>162.13%</u>
Total Contributed support	<u>168.87%</u>
Earned revenues	
Community Fundraising Income	
Annual Appeal	
IBM Matching Funds	
Annual Appeal - Other	<u>48.83%</u>

	% of Budget
Total Annual Appeal	50.33%
Annual Book Sale	
Wine Tasting	
Community Fundraising Income - Other	0.0%
Total Community Fundraising Income	22.66%
Total Earned revenues	22.66%
Insurance Dividend Earnings	0.0%
Interest-savings/short-term inv	
Library Charges	
Copier Fees	
Fax Fees	
Fines	
replacement fee	
Library Charges - Other	0.0%
Total Library Charges	112.79%
Other Revenue	
"In House" Book Sales	
Miscellaneous revenue	
Reimbursements	
Total Other Revenue	
Programming Income	
Babysitting Class	
Battle of the Books	
Bake Sale	
Total Battle of the Books	
Election Day	
Total Programming Income	
Rebate	
Amazon Smile	
Good Search	
Total Rebate	
Total Income	105.86%
Expense	
Accounting fees	102.5%
Book Purchases	
Adult Audio Books on CD	
Adult Fiction	
Adult Non-Fiction	
Children Fiction	
DVD - Adult	
DVD - Children	
Juvenile Fiction	
Juveniler NF	
Magazines	

	<u>% of Budget</u>
Newspapers	
Young Adult Fiction	
Young Adult Non-Fiction	
Book Purchases - Other	-73.08%
Total Book Purchases	0.0%
Building Maintenance/Expenses	
Cleaning Service	
Keys	
Painting	
Building Maintenance/Expenses - Other	3.34%
Total Building Maintenance/Expenses	23.85%
Depreciation expenses	
Fundraising/Special Programs	
Community Fundraising	
Annual Appeal	
Mailing Supplies	
Postage	
Total Annual Appeal	
Annual Meeting	0.0%
Wine Tasting	
Total Community Fundraising	1,043.4%
Programming	
Adult Coloring	
Art Bus	
Battle of the Books	
Books	
T-Shirts	
Battle of the Books - Other	
Total Battle of the Books	
Board Game Night	
Celtic Night	
Children's Programming supplies	
Concert Series	
Easter Egg Hunt	
Fall Wreath Class	
Gingerbread House Making	
Movie Night	
Open Mike	
Optimistic Aging	
Collection Materials	
Elders Drum Project	
Lunch & Learn	
Tai Chi	
Yoga	

	<u>% of Budget</u>
Total Optimistic Aging	
Summer Reading Program	
Animal Embassy LLC	
Drum to the Beat	
Summer Camp	1.95%
Violin Recital	
Summer Reading Program - Other	90.28%
Total Summer Reading Program	<u>96.39%</u>
Women's Self Defense Class	
Programming - Other	0.0%
Total Programming	<u>96.77%</u>
Total Fundraising/Special Programs	125.03%
Insurance expenses	
Commercial Package	
Installment Fee	
Umbrella Policy	
Insurance expenses - Other	0.0%
Total Insurance expenses	<u>131.11%</u>
Membership dues - organization	0.0%
Membership Fees	
Amazon Prime	
Clinton Business Association	
Total Membership Fees	
MHLS Services	
Chilton's Auto Repair	
Deep Freeze Licenses	
GALE Testing	
General Aseessment Fee	
Holds/Delivery Fee	
LyndaPro	
Mango Languages	
Movie Licensing	
NYLA Membership	
Overdrive	
Sierra Fee - General	
Sierra Hosting Fee	
Tech Support	
Tumble Books	
Web Maintenance	
MHLS Services - Other	0.0%
Total MHLS Services	<u>116.21%</u>
Personnel Expenses	
Payroll Expenses	
Insurance - Employee Related	

	<u>% of Budget</u>
NY Disability	
Workers Comp	
Total Insurance - Employee Related	
Payroll Expenses - Other	
Total Payroll Expenses	
Salaries & Wages	0.0%
Social Security & Medicare Tax	
Total Personnel Expenses	94.68%
Postage, shipping, delivery	
Rent	100.0%
Software Expense	
Staff development	0.0%
Supplies	
Computer Expenses	
Printer	
Projector	
Toner	
Computer Expenses - Other	0.0%
Total Computer Expenses	25.52%
Folding tables	
Hospitality	
Library Signs	
Office Supplies	
Processing Supplies	
Program Supplies	
Projector Screen	
Supplies - Other	5.39%
Total Supplies	49.82%
Sustainability Expenses	
Library Bags	
Newsletter	
Postage	
Underwriting	
Newsletter - Other	
Total Newsletter	
Open House Event	
Sustainability Expenses - Other	0.0%
Total Sustainability Expenses	110.41%
Total Expense	94.32%
Net Ordinary Income	100.0%
Net Income	<u>100.0%</u>