

Present: Barbara Burns, Sue Ellen Fairbanks, Matthew Pfisterer, Bill Relyea, Zachary Snow, Mary Pat Sternberg, Johanna Whitton, Teresa McGuirk
Rebekkah Smith Aldrich (MHLS), Eliot Werner (Town Board)

TOPIC	DISCUSSION	ACTION
<p>1) Welcome Approval of Agenda Approval of Minutes</p> <p>Committee Meetings</p> <p>Board Calendar DCPL Trustees Dinner</p>	<p>The meeting was dedicated to the memory of Ruth Green who helped start the library in 1965. The library celebrates its 52nd anniversary this month. Agenda 4/3/17: No discussion. Minutes 3/13/17: #3 is corrected to remove “monthly” in Compensation statement. Committee Chairs were encouraged to add their meetings to the Board Google calendar. Distributed. Flier distributed for May 2.</p>	<p>Motion to accept Agenda. Motion by B. Burns; 2nd by M.P. Sternberg. Approved unanimously. Future agendas will hold a place for E. Werner, our liaison with the Town Board. Motion to accept 3/13/17 Minutes as corrected. Motion by B. Burns; 2nd by J. Whitton. Approved unanimously.</p> <p>J. Whitton offered assistance if needed.</p> <p>Registration is required by April 15.</p>
<p>2) Community Speak</p>	<p>There were no members of the community present. E. Werner recommended communication with the Town Board about the library’s plan for sustainability.</p>	
<p>3) Financial Report</p> <p><u>Audit</u></p>	<p>The financial statements for March were not available. The bookkeeper is working with the tax accountants to create the year-end balance sheet for the audit.</p> <p>The Board would like to receive a letter that states the agreed terms.</p>	<p>The March statements will be reviewed at the BOT meeting in May.</p> <p>Z. Snow will contact the audit firm for a commitment letter.</p>
<p>4) Sustainability Action Plan 2017</p> <p><u>Visibility/ Transparency</u></p>	<p>A document folder has been established in Google Drive. There was discussion of setting up an informal information meeting with Town Board members.</p> <p>The <i>2016 Annual Report to the Community</i> will mail early April. S.E. Sternberg was Trustee in Library in March. The library was “very busy.” B. Relyea and J. Whitton spoke about the Library at the February Town Board meeting.</p>	<p>J. Whitton will develop a Doodle poll to coordinate the meeting(s).</p> <p>Z. Snow is Trustee in Library in April.</p> <p>The Town Board meeting on April 11 conflicts with our next full-Board Sustainability meeting.</p>
<p>5) Fund Raising Report (reports attached)</p> <p><i>Build A Better World</i></p>	<p>Committee met 3/21/17 and 3/27/17.</p> <p>Invitations were mailed. RSVP: 17+. M.P. Sternberg is pursuing wine donations. Planning for program, menu and gift bags is proceeding.</p>	<p>Planning for <i>Build A Better World</i> will continue.</p>

6) Operations Report	The <i>First Annual Review of the Long Range Plan</i> (attached) was discussed. The Board thanked the Library Director for the very good progress in meeting the plan goals.	None.
7) Facilities Committee	We are waiting for the Fire Safety Inspection Report and the installation of smoke alarms. B. Relyea attended the MHLS Facility Plan webinar. B. Relyea set up precautionary signaling at the missing handrail at the Town Hall entrance. The handrail has been repaired.	B. Relyea will contact the Town Engineer about the report and the smoke alarms. He will also set up a walk thru of the Facility Plan with the Town Supervisor, the Town Clerk (for history) and the Highway Superintendent.
8) Director Report (attached)	<p>2016 <i>Report to NYS</i> was discussed. R. Smith Aldrich explained how the instructions that accompanied the questions shaped the answers. <i>Optimistic Aging</i> programs are going well and growing. Saturday Yoga is very popular and generating donations. Open Mic continues to attract performers and audience. Lectures on wild edibles and emergency civil preparedness and a special children's program were well attended.</p> <p>Library Director's Report listed training programs of benefit to trustees.</p>	Motion to Approve 2016 Report to NYS . Motion by B. Burns; 2 nd by M. Pfisterer. Approved unanimously.
9) Other Business	<p>J. Whitton will attend a Trustee Training Seminar this week.</p> <p>R. Smith Aldrich explained that passage of the State Budget is being delayed due to threatened reduction of Federal funds. The delay jeopardizes the restoration of library funding that was anticipated following the strong advocacy effort made by library supporters throughout the state last month.</p>	Advocacy (phone calls, letters) must continue during the delay to prevent NYS legislators from negatively targeting libraries as Federal-State funding negotiations continue.
10) Community Speak	There were no members of the Community present.	
11) Adjournment	The President reminded trustees to send their reports for the next BOT meeting to the Board box prior to the meeting.	Motion to Adjourn. Motion by B. Burns; 2 nd by Z. Snow. Approved unanimously. Meeting adjourned at 7:20 pm.

All attachments are available on line and in the Library. Minutes from previous meetings are also available on line and in the Library. The next meeting of the Board of Trustees is Monday, May 8, 2017, at 6:30 pm in the Library. All members of the community are welcome to attend.