

**Present:** Barbara Burns, Sue Ellen Fairbanks, Matthew Pfisterer, Bill Relyea, Zachary Snow, Mary Pat Sternberg; Eliot Werner (Town Board); Rise Cross and Idan Sims (Community).

**Absent:** T. McGuirk

TOPIC	DISCUSSION	ACTION
<b>1) Approval of Agenda Approval of 5/9/16 Minutes Welcome</b>	None.  The Board welcomed Eliot Werner and the community members.	<b>Motion to accept Agenda.</b> Motion by B. Burns; 2 <sup>nd</sup> by M.P. Sternberg. Approved unanimously. <b>Motion to approve Minutes of 5/9/16.</b> Motion by B. Burns; 2 <sup>nd</sup> by Z. Snow. Approved unanimously.
<b>2) Community Speak</b>	R. Cross listed topics she would like the Board to discuss.	
<b>3) Director Report (Attached)</b>	Brief review of employee issues, grants and summer activities.	None.
<b>4) Fund Raising Report (Attached)</b>	Golf tournament held by Hyde Park Teachers Assn. will benefit library. Wine tasting program: 22 attended; \$367 profit. Sip & Paint program  Addressing the 2016 Budget shortfall: (1) Board recognizes absence of manpower and skills needed to organize a large fundraising benefit. (2) Programs, at present, seem more valuable for increasing community involvement than raising shortfall funds. (3) Decision made to increase BOT effort to obtain grants.	Need some foursomes, library presence at one of the holes, raffle basket, sponsors. Will try to broaden attendance at next wine tasting. Can library organize a S&P event on its own?  Z. Snow will arrange telephone conference with Library Director to organize research into grant opportunities.
<b>5) Governance Report (Attached)</b> <ul style="list-style-type: none"> <li>• <u>Board Self Review</u></li> <li>• <u>Sustainability Planning</u></li> <li>• <u>Trustee Education</u></li> <li>• <u>Board Calendar</u></li> <li>• <u>Library Visibility</u></li> </ul>	Reviewed summary of BOT self survey: discussed need for more trustees and additional leadership/involvement within Board concerning Board initiated projects.  Discussed how to identify next steps in our outreach campaign.  S.E. Fairbanks attended New Trustee workshop on 5/14/16.  Beginning prep of Annual Appeal, Annual Report to Community and Library Director evaluation are noted for August.  Trustee in Library - 6/18: S.E. Fairbanks; 7/16: B. Relyea. B. Burns spoke at Town Board meeting on 5/10/16.	Board sets retreat date in October and will telephone conference with RSA re her assistance.
<b>6) Operations Report</b>	M. Pfisterer met with Director to discuss library coverage during her absence this month.	

<b>7) Facilities Report</b>	Meeting held with community architect who recommended setting up collaboration with Shultzville Store and use of Town Hall (rather than downstairs space) as “central venue” for library events. Also discussed need for safer access to downstairs space.	
<b>8) Finance Report (Attached)</b>  • <u>Statements May 2016 (Attached)</u>  • <u>990 Tax Return</u>  • <u>2016 Budget; 6-Month Review</u>	One copy of Financial Statements will be available at each BOT meeting. Additional packets will be made available upon request.  Committee met on 6/9/16 and recommended approval of: <ul style="list-style-type: none"> <li>• Transaction List – May 2016</li> <li>• Profit &amp; Loss YTD Statement May 2016</li> <li>• Profit &amp; Loss Budget vs. Actual: Jan. through May 2016</li> <li>• Balance Sheet as of May 31, 2016</li> </ul> Reviewed by Library Director and Treasurer and filed.	<b>Motion to approve May Transaction List, P&amp;L YTD Statement and P&amp;L Budget vs. Actual.</b> Motion by Z.Snow; 2 <sup>nd</sup> by M. Pfisterer. Approved unanimously.  The committee will review and update the 2016 Budget after the financial statements for June are prepared.
<b>9) Community Speak</b>	R.Cross gave special thanks to Ray Rivard for his help with the garden in front of the library. Rise (1) obtained Shultzville Store bulletin board for display of library posters/events; (2) was pleased to hear discussions of programs, a 414 vote and the meeting with architect; (3) suggested expansion of downstairs space to include kitchen and large meeting room; (4) stressed need for repair to library façade. Rise and I. Sims offered fund raising ideas.	
<b>10) Adjournment</b>	The President reminded trustees to send their reports for the next BOT meeting to the Board box no later than one week prior to the meeting.	<b>Motion to Adjourn.</b> Motion by M. Pfistrer; 2 <sup>nd</sup> by M.P. Sternberg. Approved unanimously. The meeting adjourned at 7:20 pm.

All attachments are available in the Library. Minutes from previous meetings are also available in the Library.

The next Board of Trustees meeting is Monday August 8 at 6:30 pm in the Library. All members of the community are welcome to attend.